

GROCERY STOCKER

Status: Reports to Grocery Manager

Purpose: To ensure store shelves are stocked and faced while providing excellent customer service to store patrons.

Responsibilities:

- Provides outstanding customer service to store patrons according to customer service guidelines.
- Ensures that shelves and end caps are properly stocked, rotated, labeled, and faced following department standards and according to priorities set by Grocery Department Manager
- Organizes back stock as necessary to assist in smooth flow of product to sales floor.
- Receives product according to guidelines ensuring that all invoices are submitted appropriately.
- Maintains sales floor and stockroom cleanliness to insure work areas are clean and uncluttered.
- Consistently complies with all store safety standards.
- Assists with inventory as necessary.
- Attends department and all staff meetings.
- Other tasks as assigned by manager.

Qualifications:

- Retail or food service experience required
- Customer Service experience
- Previous stocking experience desirable
- Some knowledge of natural food preferred
- Flexible schedule with ability to work early mornings, evenings and weekends
- Must be able to lift 50#, stand and bend

Essential Physical/Mental Requirements:

- Ability to lift, carry or otherwise move and position objects weighing up to 60 pounds when stocking.
- Effective communication with co-workers and customers
- Ability to bend, stoop, reach, climb stairs and crouch.
- Ability to remember product placement and back stock.

