

**Minutes of the  
Marquette Food Co-op Board of Directors  
August 17, 2021 Meeting**

**Start time:** Meeting was called to order by president M. Augustyn at 6:01 p.m.

**Roll call:** M. Augustyn, B. Bouton, H. Bush, K. Cantway, A. Cherrette, R. Kochis, M. Linck, K. Pierfelice.

**Absent:** Z. Eppensteiner (excused)

**Staff:** GM Matt Gougeon, Kat Eaton, Sarah Monty, Evan Zimmerman.

**Public:** Freddy Sims, Tamara Hunter.

**II. Preliminaries:**

- (a) Approval of Agenda & Additions: The meeting was held in person and online.

*Motion:* To approve agenda without changes (*motion by A. Cherrette, second M. Linck*).

*Action:* Motion passed unanimously.

**III. Consent Agenda:** Consent agenda was reviewed and no changes were made.

- (a) Electronic Communications  
(b) Approval of July Meeting Minutes  
(c) Approval of Updated Policy Register  
    i. G1–Governing Style  
    ii. G2–Board Job Description  
(d) Outreach Report (S. Monte)  
(e) UP Food Exchange Report (S. Monte)

*Motion:* To approve Consent Agenda without changes (*motion by A. Cherrette, second K. Cantway*).

*Action:* Motion passed unanimously.

**IV. Public Comment Period:** None.

**V. Board Education (Social Justice for Us):** Freddy Sims and Tamara Hunter introduced themselves and shared about Social Justice for Us and their work in the community. Discussion was held about addressing biases and challenges in the Marquette area related to access and inclusiveness.

**VI. GM Monitoring:**

- (a) Store Report (M. Gougeon): Written report was provided prior to the meeting. GM reported that sales are strong. Supply disruptions and how they have been addressed were discussed. GM updated the board about hiring. GM also updated the board about the Marquette Baking Company. GM discussed plans for upcoming audit and tests for internal systems. The pandemic was discussed. Sarah Monte reported on work examining feasibility of operating a facility for

storage.

- (b) L5–Financial Planning 2<sup>nd</sup> Quarter (M. Gougeon): Discussion was held about current ratio and debt to equity ratio. It was noted that current ratios are improving. GM reported that the MFC is in strong financial condition currently.

Board received the report prior to the meeting and came prepared to act.

*Operational definition/interpretation reasonable: Yes.*

*Adequate Data to determine compliance/accomplishment: Yes.*

*Does the data demonstrate compliance/accomplishment: Yes.*

*Report was accepted as in compliance.*

**VII. Public Comment Period:** None.

**VIII. Board Monitoring & Discussion:**

- (a) Committee Reports and Discussion: Committees were tasked with emailing minutes from committee meetings to the board. Committee expenses and board budget were discussed. Committee charters were discussed.

- i. GM Evaluation (M. Augustyn, A. Cherrette, R. Kochis, K. Cantway, K. Pierfelice, B. Bouton): Did not meet.
- ii. Finance (R. Kochis, K. Pierfelice, Z. Eppensteiner, H. Bush): Met prior to the meeting and discussed current sales trends and projections, credit card fees, and advertising costs.
- iii. Owner Linkage (A. Cherrette, K. Cantway, B. Bouton): October book club meeting was discussed.

*Motion:* For board approval to spend \$100 from board budget for speaking fee for book club (*motion by* K. Cantway, *second* R. Kochis)

*Action: Motion passed unanimously.*

Committee discussed board bagging opportunities. Discussion was also held about board contributions to recipe project. Discussion was held regarding board donations. Sarah Monte requested that the board engage in further discussion with Outreach regarding donations from the board budget. The need for specifying guidelines and parameters for board donations and speaker fees was discussed.

*Motion:* To provide a \$100 speaker fee for nonprofits that speak at board meetings (*motion by* R. Kochis, *second* K. Pierfelice)

*Action: Motion passed unanimously.*

Discussion was held about updating board binders. Board picks were discussed.

- iv. Elections & Orientation (M. Linck, R. Kochis, B. Bouton): Did not meet. Updated charter and addendum. Will meet in September.
- v. Governance (M. Augustyn, Z. Eppensteiner, H. Bush, M. Linck): Met briefly to review bylaws. Timeline for information about the dividend was discussed.
- vi. Diversity, Equity, and Inclusion (A. Cherrette, Z. Eppensteiner, H. Bush): Minutes were submitted prior to the meeting. Committee will be meeting with an organization to get information about online DEI training options.

**IX. Public Comment Period:** Kat Eaton coordinated with board for information for payment of speaker fee.

**X. Closings:**

(a) September Assignments:

- i. Store Report (M. Gougeon)
- ii. L2–Staff Treatment (M. Gougeon)
- iii. L3–Compensation and Benefits (M. Gougeon)
- iv. Board Budget Review
- v. Begin GM Evaluation Process
- vi. Committee Reports and Discussion
- vii. Consent Agenda:
  - 1. Electronic Communications
  - 2. Approval of August Minutes
  - 3. Approval of Updated Policy Register
    - a) G3–Agenda Planning
    - b) D1–Unity of Control
  - 4. Outreach Report (S. Monte)
  - 5. UP Food Exchange Report (S. Monte)

**XI. Motion to adjourn at 8:00 p.m.** (*motion by A. Cherrette, second M. Linck*).  
*Action: Motion passed unanimously.*

**Next Board Meeting: September 21, 2021 at 6:00 p.m.**

Emily Weddle  
Board Recorder