

**Minutes of the
Marquette Food Co-op Board of Directors
March 21, 2023 Meeting**

Start time: Meeting was called to order by president M. Augustyn at 6:05 p.m.

Roll call: M. Augustyn, E. Bateman, K. Cantway, R. Kochis, K. Pierfelice, T. Rulseh.

Absent: Z. Eppensteiner (*excused*), M. Linck (*excused*).

Staff: GM Matt Gougeon, Kat Eaton

Public: None.

II. Preliminaries:

(a) Approval of Agenda & Additions: The agenda was reviewed.

III. Consent Agenda: Approval of Annual Meeting Minutes was added to the Consent Agenda.

- (a) Electronic Communications
- (b) Approval of February Meeting Minutes
- (c) Approval of Annual Meeting Minutes
- (c) Outreach Report (S. Monte)
- (d) UP Food Exchange Report (S. Monte)

Motion: To approve the agenda and Consent Agenda with changes (motion by T. Rulseh, second K. Pierfelice).

Action: Motion passed unanimously.

IV. Public Comment Period: The board discussed the upcoming food summit.

V. Board Education: Bias Awareness (DEI Committee)

DEI Committee provided a Guide for Constructive Discussion. T. Rulseh reviewed the guide and discussion was held about bias awareness. Biases were discussed. The board discussed how the MFC can do more to connect with and welcome underrepresented demographics. Discussion was held about doing more to include diverse socioeconomic groups and individuals with limited grocery budgets.

VI. GM Monitoring:

- (a) Store Report (M. Gougeon): GM discussed facilities updates including changing store lighting to LED. GM updated the board about the possibility of leasing additional space. GM reported that work is underway to convert space in the store to cafe space. GM discussed 2023 Strategic Planning and provided a written report detailing projects and projected timelines.
- (b) L4-Membership (M. Gougeon): The board received the report prior to the meeting and came prepared to act.

Operational definition/interpretation reasonable: Yes.

*Adequate data to determine compliance/accomplishment: Yes.
Does the data demonstrate compliance/accomplishment: Yes.*

Report was accepted as in compliance.

VII. Board Monitoring & Discussion:

(a) Committee Reports and Discussion:

- i. GM Evaluation (M. Augustyn, M. Linck, K. Pierfelice): Did not meet.
- ii. Finance (R. Kochis, Z. Eppensteiner, K. Pierfelice, T. Rulseh): Committee met with guest speakers from Range Bank. Discussion was held about options for funds on hand. Committee discussed that the Board has the fiduciary responsibility to manage funds in the best possible way. Further discussion will be undertaken by the Finance Committee. Board requested clarification on whether funds are insured. GM will follow up.
- iii. Owner Linkage (K. Cantway, H. Bush, E. Bateman): Committee communicated by email. Earth Day Cleanup will be held Sunday, April 23 from 1-3pm. Discussion was held about the Annual Meeting and clarifying whether board members can participate in the raffle in the future and whether board members should pay admission. Board determined that in the future the board will not pay admission to the event and will not participate in the raffle.
- iv. Elections & Orientation (R. Kochis, M. Linck, K. Cantway): Orientation planning is underway.
 1. Board Election Completion
- v. Governance (M. Augustyn, H. Bush, R. Kochis, K. Pierfelice): Did not meet. Discussion was held about considering a separate bylaws committee. An Adhoc Bylaws Committee will be established. Board discussed inviting MFC owners to participate on adhoc committee.
- vi. Diversity, Equity, and Inclusion (H. Bush, Z. Eppensteiner, T. Rulseh, E. Bateman): Discussion was held during Board Education. Committee will plan follow up to today's discussion.

(b) Annual Membership Meeting: Discussion was held during Owner Linkage report.

(c) Begin CCMA Planning: CCMA will be in Sacramento in June. Board members shared experience from past CCMA participation and discussed interest in participating.

VIII. Public Comment Period: None.

IX. Closings:

(a) April Assignments:

- i. Update Directory
- ii. Earth Day Cleanup
- iii. Orientation Procedure Begins
- iv. L8 – Communication and Counsel to the Board (M. Gougeon)
- v. Store Report (M. Gougeon)
- vi. Committee Reports and Discussion
 1. Board Monitoring (Governance Committee)
 - i. D4 – Monitoring General Manager Performance
 - ii. L4 – Membership
 - iii. G10 – Secretary’s Role
 - iv. G8 – Vice President’s Role
- vii. Consent Agenda:
 1. Electronic Communications
 2. Approval of March Minutes
 3. Outreach Report (S. Monte)
 4. UP Food Exchange Report (S. Monte)

- XI. Motion to adjourn at 7:33p.m.** (*motion by R. Kochis, second T. Rulseh*).
Action: Motion passed unanimously.

Next Board Meeting: April 18, 2023 at 6:00 p.m.

Emily Weddle
Board Recorder