

**Minutes of the  
Marquette Food Co-op Board of Directors  
April 16, 2024 Meeting**

**Start time:** Meeting was called to order by president M. Augustyn at 6:05 p.m.

**Roll call:** M. Augustyn, M. Dewar, N. Frischkorn, R. Kochis, M. Kramer-Rabine, M. Linck, T. Rulseh, E. Sally.

**Absent:** None.

**Staff:** GM Matt Gougeon, Bri Larson, Sarah Monte, Evan Zimmermann.

**Public:** Maria Danz, Harley Erickson, Olivia Kingery, Ashley McGrath.

**II. Preliminaries:**

- (a) Approval of Agenda & Additions: Agenda was reviewed and no changes were made.

**III. Consent Agenda:**

- (a) Electronic Communications
- (b) Approval of March Meeting Minutes
- (c) Outreach Report (S. Monte)
- (d) UP Food Exchange Report (S. Monte)

***Motion: To approve agenda and consent agenda with no changes (motion by T. Rulseh second R. Kochis).***

***Action: Motion passed unanimously.***

**IV. Public Comment Period:** None.

**V. Board Education:** None.

**VI. GM Monitoring:**

- (a) L8 – Communication and Counsel to the Board (M. Gougeon): Board members received the report prior to the meeting and came prepared to act.

*Operational definition/interpretation reasonable: Yes.*

*Adequate data to determine compliance/accomplishment: Yes.*

*Does the data demonstrate compliance/accomplishment: Yes.*

*Report was accepted as in compliance.*

- (b) Store Report (M. Gougeon): GM reported on sales and financial performance. GM reported on savings from the store's change to LED lighting and the gray water system which collects water from condensation and from the rooftop. GM also reported that the new IT Coordinator Kara Strays has been hired and will work with Evan Zimmermann and Kim Sheridan. Lu Cook has been hired to work in Outreach. Bri Larson reported that the MFC is working with Partridge Creek for composting.

GM discussed his attendance at the NCG Annual Meeting in Washington, DC. GM discussed NCG's Next Level program, which is a program to develop common systems for member co-ops to use to improve efficiency and aggregate buying power. The MFC will be adopting changes to work toward a common chart of accounts and common set of PLUs. Discussion was held about other NCG recommendations that do not currently fit the needs of the MFC. GM reported on GM turnover among cooperatives. Discussion was held about information from NCG workshops. National financial condition was discussed. GM updated the board about NCG's contract with new supplier.

## **VII. Board Monitoring & Discussion:**

### **(a) Committee Reports and Discussion:**

- i. GM Evaluation (M. Augustyn, M. Kramer-Rabine, M. Linck): Did not meet.
- ii. Finance (M. Dewar, R. Kochis, T. Rulseh, E. Sally): Committee reported on sales of Co-op Basics. Sales were discussed and the impact of unseasonably warm weather this past winter. Inflation and average basket size were discussed.
- iii. Owner Linkage and Engagement (M. Augustyn, M. Dewar, N. Frischkorn):
  1. Earth Day Cleanup: Committee met to discuss cleanup event this Saturday, 11am – 2pm. Ideas for next year's event were discussed.
- iv. Elections & Orientation (R. Kochis, M. Kramer-Rabine, M. Linck, E. Sally):
  1. Orientation Procedure Begins: New board members are being set up with IT and will meet with GM and M. Augustyn prior to the next meeting. Binders from outgoing board members will be brought up to date by T. Rulseh and board recorder. Store tour for new and current board members will be in July. Finance orientation will take place at 5:30pm June 19.
- v. Governance (M. Augustyn, N. Frischkorn, R. Kochis): Met with DEI to work on G policies. D policy review will begin before the next meeting.
- vi. Diversity, Equity, and Inclusion (N. Frischkorn, M. Linck, T. Rulseh, E. Sally): DEI worked with Governance on policy review. DEI submitted an article for the newsletter.

(b) Update Directory: Directory will be updated by email.

(c) Start Work on Board Calendar: Meeting will be held April 30 at 5pm at Peter White Public Library.

**VIII. Public Comment Period:** CCMA planning was discussed. E. Sally and R. Kochis are planning to attend.

**IX. Closings:**

(a) May Assignments:

- i. Board Transition
- ii. Finalize Board Calendar
- iii. Committee and Officer Inquiry Survey
- iv. Board Education: DEI
- v. L5 – Financial Condition 1<sup>st</sup> Quarter (M. Gougeon)
- vi. GM Evaluation of the Board (M. Gougeon)
- vii. Store Report (M. Gougeon)
- viii. Committee Reports and Discussion
  1. Owner Linkage Committee Report for Newsletter (Owner Linkage)  
(Due 6/9 for July Publication)
- ix. Consent Agenda:
  1. Electronic Communications
  2. Approval of April Minutes
  3. Outreach Report (S. Monte)
  4. UP Food Exchange Report (S. Monte)

**X. *Motion to adjourn at 7:36 p.m. (motion by R. Kochis, second N. Frischkorn).***  
***Action: Motion passed unanimously.***

**Next Board Meeting: May 21, 2024 at 6:00 p.m.**

Emily Weddle  
Board Recorder