

**Minutes of the  
Marquette Food Co-op Board of Directors  
June 18, 2024 Meeting**

**Start time:** Meeting was called to order by president M. Augustyn at 6:07 p.m.

**Roll call:** M. Augustyn, M. Danz, M. Dewar, N. Frischkorn, O. Kingery, R. Kochis, A. McGrath, T. Rulseh, E. Sally.

**Absent:** None.

**Staff:** GM Matt Gougeon, Kat Eaton, Sarah Monte, Evan Zimmermann.

**Public:** M. Kramer-Rabine (*departing board member*), M. Linck (*departing board member*), Harley Erickson.

**II. Preliminaries:**

- (a) Approval of Agenda & Additions: Agenda was reviewed and no changes were made.

**III. Consent Agenda:**

- (a) Electronic Communications
- (b) Approval of May Meeting Minutes
- (c) Outreach Report (S. Monte)
- (d) UP Food Exchange Report (S. Monte)
- (e) Board Terms Begin and End

***Motion: To approve agenda and consent agenda with no changes (motion by R. Kochis, second N. Frischkorn).***

***Action: Motion passed unanimously.***

**IV. Public Comment Period:** E. Sally and R. Kochis shared positive feedback about their attendance at CCMA and discussed community involvement in cooperatives and how the MFC can serve the community.

M. Kramer-Rabine shared her appreciation for the opportunity to serve on the board. The board thanked her for stepping in to serve.

**V. Board Education (GM Matt Gougeon):** GM provided an education session for new board members pertaining to MFC operations and financial management. M. Augustyn thanked the Elections and Orientation Committee for their work orienting new board members.

**VI. GM Monitoring:**

- (a) Store Report (M. Gougeon): GM reported on sales revenue and personnel costs. Updated budget and financial plan will be presented next month. GM updated the board about changes in Prepared Foods and noted improvements in productivity, margin, and sales per labor hour. GM updated the board about HR activities including staff evaluations and benefits. Landscaping is underway. GM reported that Plant Theory is also helping with planning drainage in the parking lot.

- (b) L1 – Customer Treatment (M. Gougeon): Written report was provided prior to the meeting. It was noted that L1.4 was added to the policy but was omitted from the report. GM will revise the report. The board will send the updated register to GM with changes highlighted.

*Operational definition/interpretation reasonable: N/A.*

*Adequate data to determine compliance/accomplishment: N/A.*

*Does the data demonstrate compliance/accomplishment: N/A.*

*Report was not accepted as in compliance and will be updated.*

## **VII. Board Monitoring & Discussion:**

### (a) Committee Reports and Discussion:

- i. GM Evaluation (M. Augustyn, M. Kramer-Rabine, M. Linck): Did not meet.
- ii. Finance (M. Dewar, R. Kochis, T. Rulseh, E. Sally): Did not meet. New board members will attend the July Finance Committee meeting at 5:30 p.m. on July 16.
  1. Set Annual Patronage Dividend
- iii. Owner Linkage and Engagement (M. Augustyn, M. Dewar, N. Frischkorn): Did not meet. Committee emailed the board about the board social.
- iv. Elections & Orientation (R. Kochis, M. Kramer-Rabine, M. Linck, E. Sally): Did not meet.
- v. Governance (M. Augustyn, N. Frischkorn, R. Kochis): Committee posted the policies for review and will meet in person to review.
  1. Review Delegation Policies
- vi. Diversity, Equity, and Inclusion (N. Frischkorn, M. Linck, T. Rulseh, E. Sally): Did not meet.
  1. Review Delegation Policies

- (b) Board Social: Details have been emailed to the board. The board thanked M. Linck for hosting.

### (c) Officer Elections:

- i. President: M. Augustyn

***Motion: To elect M. Augustyn as president (motion by R. Kochis, second N. Frischkorn).***

***Action: Motion passed unanimously.***

- ii. Vice President: N. Frischkorn

***Motion: To elect N. Frischkorn as vice president (motion by M.Dewar, second T. Rulseh).***

***Action: Motion passed unanimously.***

- iii. Treasurer: R. Kochis

***Motion: To elect R. Kochis as treasurer (motion by E. Sally, second O. Kingery).***

***Action: Motion passed unanimously.***

- iv. Secretary: T. Rulseh

***Motion: To elect T. Rulseh as secretary (motion by R. Kochis, second N. Frischkorn).***

***Action: Motion passed unanimously.***

(d) Form Committees:

- i. GM Evaluation: M. Augystyn (chair), M. Danz, M. Dewar, N. Frischkorn, R. Kochis
- ii. Finance: R. Kochis (chair), M. Danz, M. Dewar, T. Rulseh
- iii. Owner Linkage: N. Frischkorn (chair), M. Augustyn, O. Kingery, E. Sally
- iv. Elections and Orientations: R. Kochis (chair), O. Kingery, A. McGrath
- v. Governance: M. Augustyn (chair), N. Frischkorn, A. McGrath, T. Rulseh
- vi. Diversity, Equity, & Inclusion: E. Sally (chair), O. Kingery, A. McGrath

- (e) CCMA: Oral report was given during board education. E. Sally shared about a seminar on organizational values.

**VIII. Public Comment Period:** Discussion was held about board education and strategies for planning monthly education sessions.

M. Linck commented about the strength of the board and expressed her confidence in the new board members.

**IX. Closings:**

- (a) July Assignments: Committees are encouraged to meet prior to the next meeting to begin reviewing committee charter and procedures.
  - i. Board Education: M. Gougeon and S. Monte Tour and Presentation (6pm)
  - ii. L6 – Budgeting and Financial Planning (M. Gougeon)

- iii. Store Report (M. Gougeon)
- iv. Committee Reports and Discussion
  - 1. Review Committee Charters and Procedures (All Committees)
- v. Consent Agenda:
  - 1. Electronic Communications
  - 2. Approval of June Minutes
  - 3. Outreach Report (S. Monte)
  - 4. UP Food Exchange Report (S. Monte)
  - 5. Accept Delegation Policies (Governance and DEI)

**X. *Motion to adjourn at 7:36 p.m. (motion by R. Kochis, second N. Frischkorn).***  
***Action: Motion passed unanimously.***

**Next Board Meeting: July 16, 2024 at 6:00 p.m.**

Emily Weddle  
Board Recorder