

**Minutes of the
Marquette Food Co-op Board of Directors
July 15, 2025 Meeting**

Start time: Meeting was called to order by president T. Rulseh at 6:05 p.m.

Roll call: A. Adan, A. Berger (Zoom), M. Danz, M. Dewar (Zoom), G. Hoffmann, O. Kingery, A. McGrath, T. Rulseh, S. Weaver.

Absent: None.

Staff: GM Matt Gougeon, Sarah Monte, Kat Eaton, Kelly Cantway, Bri Larson, Evan Zimmermann

Public: None.

I. Roll Call

- (a) President's Welcome (T. Rulseh): T. Rulseh welcomed the board and noted that M. Danz, A. McGrath, M. Dewar, and O. Kingery are returning board members. T. Rulseh noted that he has served on the board for three years and welcomed the support and guidance of fellow board members. T. Rulseh noted that the board generally follows Robert's Rules of Order. He also reviewed the Guide for Constructive Discussion. T. Rulseh asked that committees cc the rest of the board when planning committee meetings. T. Rulseh thanked O. Kingery for hosting the board social.

- II. Agenda Overview and Approval:** GM proposed that the board postpone formal discussion about the NCG Revised Agreements until August so that NCG representative Toni Alongi.

Motion to approve the agenda with the removal of item VII. c. NCG Revised Agreements (motion by A. Berger, second O. Kingery)

Action: Motion passed unanimously.

III. Consent Agenda:

- (a) Electronic Communications
- (b) Approval of June Meeting Minutes
- (c) Outreach Report (S. Monte)
- (d) UP Food Exchange Report (S. Monte)

Board requested that item *III. c. Outreach Report* be removed from the Consent Agenda for further discussion about the MFC's summer cooking camp.

Motion: To approve consent agenda with the removal of Outreach Report for further discussion (motion by G. Hoffmann, second A. McGrath.)

Action: Motion passed unanimously.

S. Monte reported about the MFC summer camp. Monte explained that the camp was based on a program at Cornell University that is based on Michael Pollan's book *Food Rules*. Monte noted that the camp covered a wide range of topics and that it is

something the MFC would like to do again. Funding for the program was discussed, as well as staffing. It was noted that Outreach has received positive feedback from parents and attendees.

IV. Public Comment Period: Board inquired about the mechanics of the Round Up at the Register program.

V. Board Education: MFC Tour and Presentation (S. Monte) The store tour was moved to the end of the meeting.

Motion to amend the agenda to move item V. Board Education to the end of the meeting (Motion by A. Berger, second A. McGrath).

Action: Motion passed unanimously.

VI. GM Monitoring:

(a) Store Report (M. Gougeon): Written report was provided prior to the meeting. GM reported that revenue is up. GM discussed that the MFC has mostly recovered from the UNFI cyber-attack, which caused out-of-stocks in the store. GM reported that shoppers responded to the out-of-stocks by purchasing other products in the store, and the impact on sales was not particularly significant. GM reported that the bakery is currently understaffed due to the departure of the bakery manager and head baker. Austin Dupras is now the new bakery manager. GM also reported that the MFC will be purchasing a bottle and can return machine. A new automatic misting system has been installed in the produce department. GM noted that Kelly Cantway has developed Manager and Supervisor Training sessions.

(b) L6 – Budgeting and Financial Planning (M. Gougeon): Board received the report prior to the meeting and came prepared to act.

Operational definition/interpretation reasonable: Yes.

Adequate data to determine compliance/accomplishment: Yes.

Does the data demonstrate compliance/accomplishment: Yes.

Report was accepted as in compliance.

GM reviewed the report, noting that staff compensation is on track. GM reported on personnel costs and productivity. Board noted that cash-on-hand is up. Discussion was held about the MFC's line of credit. GM explained that the use of the line of credit is built into the financial plan and budget.

VII. Board Monitoring & Discussion:

(a) Committee Reports and Discussion:

- i. GM Evaluation (A. Adan, M. Danz, M. Dewar, T. Rulseh): Did not meet. Committee will meet prior to August meeting to review charter and procedures.

- ii. Finance (A. Berger, M. Danz, M. Dewar, G. Hoffmann): Committee met and discussed payroll and staff wage increase. Q1 and Q2 sales are up despite the UNFI cyber-attack. Committee discussed the patronage dividend process and timeline.
- iii. Community Engagement (O. Kingery, A. McGrath, S. Weaver): Committee met and reviewed charter and procedures. No changes were made. O. Kingery will serve as chair.
- iv. Elections & Orientation (A. Berger, O. Kingery, A. McGrath): Did not meet. A. McGrath will serve as chair.
- v. Governance (A. Adan, A. McGrath, T. Rulseh): Did not meet. Committee will meet prior to the August meeting to review charter and procedures.
- vi. Diversity, Equity, and Inclusion (O. Kingery, S. Weaver, G. Hoffmann): Did not meet. Discussion was held about reviewing language used by NCG.

- (b) Board Social: Board expressed its gratitude to O. Kingery for hosting the board social at her farm. Board members shared positive experiences from the event.

VIII. Public Comment Period: O. Kingery is planning to teach a sourdough class at the MFC. O. Kingery invited other board members to consider sharing their skills by teaching classes at the MFC.

IX. Closings:

(a) August Assignments:

- i. NCG Revised Agreements
- ii. Board Education: Policy Governance and Review Bylaws
- iii. L5 – Financial Condition 2nd Quarter (M. Gougeon)
- iv. Store Report (M. Gougeon)
- v. Committee Reports and Discussion
 - 1. Elections and Orientation Committee Work Begins (Elections & Orientation Committee)
 - 2. Finance Fresh Feed Article Due 8/8 for September Publication (Finance Committee)
 - 3. Approve Committee Charters and Procedures (All Committees)
- vi. Consent Agenda:
 - 1. Electronic Communications
 - 2. Approval of July Minutes
 - 3. Outreach Report (S. Monte)
 - 4. UP Food Exchange Report (S. Monte)

X. Adjourn: *Motion to adjourn at at 7:07 p.m. with the understanding that there will be a store tour for new board members following the meeting (motion by A.*

McGrath, *second* G. Hoffmann).
Action: Motion passed unanimously.

Next Board Meeting: August 19, 2025 at 6:00 p.m.

Emily Weddle
Board Recorder